



BACKGROUND INFORMATION SHEET

PLEASE COMPLETE ALL SECTIONS AND SIGN AT THE BOTTOM

The following information is being solicited for purposes of conducting pre-employment criminal and/or other background checks only and is not used in employment decisions unrelated to the results of the background check.

Name: _____
Last First Middle (spell out)
Social Security Number: _____
Contact Phone: _____ Home Phone: _____
e-mail: _____
Maiden Name: _____
Aliases: _____
Race Eyes Height Physically Disabled:
Sex Hair Weight Yes No
Identifying Scars/marks/tattoos (type & location): _____

Home Address: _____
Number Street City/Town State Zip
Date of Birth: _____
MM/DD/YYYY
Place of Birth: _____
City and State or Country
Citizenship: _____ Visa Status: _____
Drivers License Yes No
State: _____ License #: _____
List the states that you have lived in the last 7 years: _____

Are you related to, or an unmarried partner of, an employee at UConn Health? YES NO

If "YES" list below. Continue on the reverse side if necessary. Per UConn Health Policy #2002-51 a relative is a spouse, father, mother, sister, brother, child, the spouse of a child, or any relative who is domiciled in the employee's household.

Table with 3 columns: Name, Relationship, Department

Have you ever been CONVICTED of an offense against criminal or military law, or are there criminal charges currently pending against you? Exclude minor traffic violations, or any offense settled in juvenile court or under a youth offender law. YES NO

If "YES" list all cases below, providing details as indicated. Continue on the reverse side if necessary. Special Note: Under the provisions of (C.G.S. § 46a-80 a person is not disqualified from state employment solely because of a prior conviction of a crime. The state can deny employment if a person is found unsuitable after considering (1) the nature of the crime, (2) information relating to the degree of rehabilitation, and (3) the time elapsed since the conviction. You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to Connecticut General Statutes §46b-146, 54-76o, or 54-142a. If your criminal records have been erased pursuant to one of these statutes, you may swear under oath that you have never been arrested. Criminal records that may be erased are records pertaining to a finding of delinquency or that a child was a member of a family with service needs (C.G.S. § 46b-146), an adjudication as a youthful offender (C.G.S. § 54-76o), a criminal charge that has been dismissed or nolleed, a criminal charge for which the person has been found not guilty or a conviction for which the person received an absolute pardon (C.G.S. § 54-142a).

Table with 5 columns: Date, Place, Court Location, Offense(s), Disposition

Have you ever been excluded, disbarred, restricted, disqualified, or sanctioned from any Federal or State programs or government organizations? YES NO

If "YES" list all cases below, providing details as indicated. Continue on the reverse side if necessary. For the CMHC program, fingerprints taken by the Department of Correction will be submitted to the Connecticut State Police and the FBI for a criminal history check.

Table with 5 columns: Date, Place, Agency, Funding, Current Status

Have there ever been any actions against your professional license(s)? YES NO N/A

If "YES" list all cases below, providing details as indicated. Continue on the reverse side if necessary.

Table with 5 columns: Date, Place, Agency, Funding, Current Status

Have you brought or will you be bringing (or having transported) to UConn Health ANY biological materials that are pathogenic in humans, animals or plants, including but not limited to viable organisms or genetic elements of pathogenic viruses, bacteria, biological toxins, fungi, rickettsia, mycoplasma or parasitic organisms? YES NO

If "YES", IMPORTANT NOTE: You must contact Research Safety 860/679-2723 or rwallace@uchc.edu before transporting any biological, chemical or radioactive materials to UConn Health.

I certify that the information provided by me on the Background Information Sheet is COMPLETE and TRUE to the best of my knowledge and is made in good faith. I understand that if I knowingly make any misstatement of facts or fail to provide required information I am subject to disqualification or dismissal and other penalties as they may be prescribed by law, policy, or regulation.

SIGNATURE: _____ DATE SIGNED: _____

OFFICIAL USE ONLY

MUST BE COMPLETED BY HIRING DEPARTMENT

submitted by: Abromaitis D, Rucker P, Duggal J, Seklecki D, Hobson M, Smith J, Leone M, Stockwell L, Logan N, Other:
return to: Abromaitis D, Rucker P, Duggal J, Seklecki D, Hobson M, Smith J, Leone M, Stockwell L, Logan N, Other:
area: CMHC, Clinical Operations, Clinical Faculty, Day Care, Dental Clinics, IT, Non-Clinical, Research
employee type: Paid, Volunteer, Grad Assistant, Dental Resident/Non-Surgical, Unpaid, Student, Contractor:
job title: _____

PUBLIC SAFETY USE ONLY

Result/Date
Cleared
Rejected - failure to disclose
Rejected - criminal history
Administrative Review Pending
Administrative Review Complete